

Columbia Christian Schools
Early Childhood
Parent Handbook



2017-2018 School Year

For contact information, please refer to page 18

Last updated: August 31, 2017

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PROGRAM PHILOSOPHY

Columbia Christian School (CCS) embraces the philosophy that young children learn best through intentional hands-on experiences. The early childhood program is designed to provide a safe and nurturing environment allowing children to gain an appreciation of their world and others around them through guided discovery as well as large and small group interactions. These experiences will provide developmentally appropriate activities where the child is an active participant in the learning process.

We recognize that **parents are the child's first teachers**. Children learn best when parents are involved in their educational program. The primary bridge between home and school is the involvement of family and community.

We believe that **each child is a unique individual** and that **all children can learn**. Our early childhood program provides inclusive settings that recognize children's varied abilities, interests, needs, and learning styles.

We believe that **children gain valuable skills through meaningful play**. Our play-based, child centered program encourages curiosity, discovery and problem solving which allows individual growth & development of a positive self-image.



CORE VALUES

At CCS, we have committed ourselves professionally to:

- Appreciating childhood as a valuable stage of the human life cycle.
- Basing our work with children on current knowledge of child development.
- Acknowledging and supporting the close ties between the child and family.
- Recognizing that children are best understood and supported in the context of family, culture, community, and society.
- Respecting the dignity, worth and uniqueness of each individual child, family member and colleague.
- Helping children and adults achieve their full potential in the context of relationships that are based on trust, respect and positive regard.

CLASSROOM ENVIRONMENT

The classrooms are organized into various learning centers including:

- ♦ The *Dramatic Play Center* (home living, community, make-believe, etc.) – to encourage social skills & role playing
- ♦ The *Building & Transportation Center* – to better develop fine motor skills
- ♦ The *Reading Center* – to promote reading and listening skills by offering the opportunity for children to read to one another, with a teacher, or by themselves
- ♦ The *Discovery Center* - to cultivate a sense of exploration as students investigate items related to curriculum themes

- ♦ The *Art Center* – to encourage children to express themselves creatively rather than produce a defined object dictated by a teacher. Materials will vary & include crayons, markers, colored pencils, water colors, collage materials, & much more
- ♦ The *Sensory Center* (hands-on play) – to provide opportunities to use all of the senses in a way that is fun. Children will experience textures, smells, sights and sounds

During center time, the children will have the opportunity to choose an activity that interests them. Teachers will move about the room, using this time as an opportunity to teach children about safety, talk about the materials they are using, aid them in socializing with one another, and build relationships with students on a more personal level than is possible as part of a larger group. Understanding where children are developmentally, teachers will intervene when appropriate to facilitate learning, help children extend their play, and provide necessary support and guidance.

CURRICULUM

“Young children learn best through direct sensory encounters and not through a formal academic process. Learning should be the outcome of hands-on experience, especially play.”

-National Association for the Education of Young Children (NAEYC)

Play is how children experience their world & bring meaning to it. It models the social framework that builds relationships for life and kindles imagination.

The curriculum of the early childhood program is designed to focus on these milestones of development which occur between the ages of 3 and 6:

- ♦ Cognitive
- ♦ Social
- ♦ Emotional
- ♦ Physical/Large and Fine Motor
- ♦ Self Regulation/Life Skills



We provide opportunities for children to participate in activities based on planned themes as well as the interests of the children. Our curriculum is incorporated through play, art, reading, music, mathematics, using practical life skills, movement, science exploration, social studies, and biblical teaching.

Our students participate in physical education both outside at our playgrounds and greenspaces and inside the gymnasium with a PE teacher. We encourage musical and art exploration as part of our everyday activities in the classroom and also with the school's specialty instructors. You will find a general daily schedule posted in your child's classroom.

Learning to make choices, problem-solve, and accept consequences are important skills for children to master, so we provide a variety of structured and non-structured activities to help facilitate this growth.

OTHER CURRICULUM COMPONENTS

- ♦ **Group Activities:** This includes morning meeting/circle time, storytelling and singing. Group activities encourage social skills such as sharing, turn-taking, cooperation, reciprocal language practice, and cognitive development.



- ♦ **Math:** Goals for math include shape recognition, matching, counting, categorizing & sorting, quantitative skills, sequencing, and 1:1 correspondence. We achieve these goals through calendar activities, puzzles, blocks, patterning materials and other manipulatives.

- ♦ **Science:** Science is explored throughout the week in a multitude of ways. Children may engage in an experiment, observe and record findings, or take a nature walk. We also have materials such as magnets, magnifying glasses, measuring tools and nature items available for exploration.

- ♦ **Music:** Language skills and music appreciation are both goals when experiencing music. Children are encouraged to learn new songs, play instruments, follow musical directions, and experience rhythm.

- ♦ **Spiritual Development:** The combination of relationship, purposeful instruction and a loving, accepting environment strongly influences the beliefs, values, meaning, and self-worth of a child. We walk alongside students as they develop a personal love for Jesus while gaining an appreciation for God's creation and for the gift of life. This is accomplished through teacher modeling as well as experiencing prayers, Bible stories, and chapel times.

- ♦ **Physical Development:** Gross motor development is supported through gym time and outside play. Fine motor activities develop eye-hand coordination and finger/hand strength. We support this through art, writing, and manipulative materials such as peg boards, lacing cards, and puzzles.



- ♦ **Language Development:** Through daily stories, songs, finger plays, as well as conversational interactions, we support language development.
- ♦ **Social/Emotional Development:** Children need to feel a sense of who they are and their place in the world. We work on building a sense of self-esteem through positive reinforcement and encouraging children to accept new challenges. Children can develop lasting friendships through play and learning experiences provided by the teachers.

TEACHERS AND STAFF

Education, experience, and enthusiasm for God and children qualify our teachers, staff, and volunteers. All early childhood teachers and regular staff members hold CPR/First Aid certification and participate in annual continuing education.

VOLUNTEERING

The early childhood program's success and strength are strongly influenced by the family's involvement in their children's growth and learning experience at school. Parents are encouraged to volunteer in many different ways during the year in their child's classroom, on field trip adventures and during special school activities (Family Fun Knight, Jog-A-Thon, etc). Some volunteer opportunities can also be preparing and helping with art projects, reading to a child or a group of children, helping with a class party, completing something at home for the teachers, etc. This is a precious time in your child's life and a great opportunity for you to be involved in their early school experience in a special way. [Please coordinate with your child's classroom teacher for volunteer opportunities]

ABSENCES AND VACATION

Tuition is based on your child's enrollment (a reserved space), not the number of days he/she actually attends. Therefore, full tuition is due even if your child is absent or when the school is closed for weather, or emergencies. There will be no tuition credit given for vacations.

If you are planning for your child to be out of school for some reason, please send a written note or e-mail to the teacher as early as possible. If your child will be staying home due to an illness, please call the early childhood phone or send an e-mail to the classroom teacher before school starts that day. Also, if your child will be arriving late to class, please notify the early childhood office - 971.544.7301.

For safety reasons, if a child is absent without proper notification, we will attempt to contact you to check on the absence.

ARRIVAL AND DEPARTURE

School hours for Early Childhood classes are from 8 AM-3 PM Monday - Friday. Timely arrivals and departures cannot be overstressed. Children need to arrive on time in order to successfully transition into the daily routine. We ask that you **PLEASE ESCORT YOUR CHILD TO THE BATHROOM AS WELL AS OVERSEE HIM/HER WASHING THEIR HANDS BEFORE BEGINNING THE MORNING ACTIVITY IN THE CLASSROOM.**

Parents are expected to pick their children up immediately at the conclusion of class. We would appreciate a phone call or e-mail if you know you are going to be late to pick up your child. If we do not hear from you within 10 minutes after the school day ends, we will check your child into the Extended Care Program. Charges will begin accruing at 3:15.

DROP OFF: After you sign your child in on the clipboard, we ask you to please take adult conversations outside the classroom. To ease separation anxiety, we also ask that parents do not stay inside the classroom after you have said your goodbye. Please reassure your child that you will be returning when class is over rather than leaving without a good bye.

PICK UP: If you arrive early for pick up, please wait in an area not visible to your child to avoid unnecessary stress. When the classroom door is propped open, you are welcome to enter to pick up. Once you arrive to pick up your child, please sign out on the clipboard and exit the room in a timely manner so the classroom can be prepared for extended care.

SIGN IN/OUT AND RELEASING CHILDREN

For your child's protection, you must sign each child IN and OUT of the program each day. All children must be personally accepted by a teacher in the classroom before parents leave the room. A sign in/sign out sheet will be kept with the children during the entire day.

Only those adults who are authorized by you in writing will be permitted to pick up your child. If someone new is picking up the child, please have them prepared to show ID the first few times until we are familiar with them. If someone comes to pick up your child who is not on your list, we will not release your child. If you have special circumstances, please inform the teachers or the Director ahead of time.



FIELD TRIPS

Students in the Early Childhood program have the chance to participate in at least three supervised field trips during the school year. Your child's teacher will inform you of upcoming field trips.

IMMUNIZATIONS

Per Oregon State Law, all children attending school must be up-to date with immunizations, or have appropriate exemption paperwork. At entry into the early childhood program, we will review each child's immunization record and notify families each November of any necessary updates with plenty of time to make an appointment with their doctor. Oregon state mandates that we order exclusions for children attending school that do not have current immunizations at the established deadline (in February).

ALLERGIES/MEDICATIONS

If your child has allergies, may need to use an epi-pen, or needs to take medicine while at school, please make arrangements with the Director as soon as possible. There are additional forms to fill out (Medication Administration Form, etc.) and additional policies to cover. All medication must be in the original container with the label intact and legible. A new form must be filled out for each medication round.

COMMUNICABLE DISEASES

If your child contracts a communicable disease (strep, head lice, hand/foot/mouth disease, chicken pox, fifth disease, etc.), please contact the Early Childhood Director immediately. It is the school's responsibility to notify families and post exposure notices in order to help prevent outbreaks.

If the school verifies a case of a communicable disease on our campus, and your child is not fully immunized against it, the administration may exclude your child from attending school during the disease's typical contagious time period.

ILLNESS POLICY

Young children can be expected to be sick 8-10 times per year. These episodes of illness typically last from 2 days to 1 week.

By law, we are required to exclude children from our program when they are ill. We suggest you make a plan for back-up care now to avoid problems when the time comes. In order to protect the health of our students and staff, we must observe the following health guidelines:

IN SCHOOL ILLNESS PROCEDURES

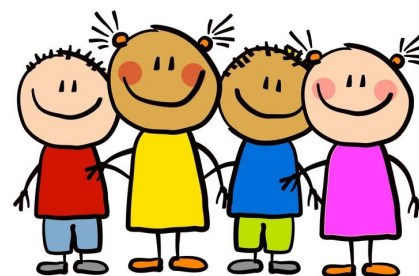
When a child becomes ill, or exhibits any of the symptoms listed below at school, a determination will be made about whether the child requires exclusion from the program. If the child does require exclusion from the program, the child will be isolated and parents will be contacted and expected to pick up their child immediately. If the child is not picked up right away after parent notification, there may be a fee billed to the family to cover the cost of a teacher staying exclusively with him or her.

ILLNESS EXCLUSION/READMITTANCE

Children with one or more of the following symptoms **MUST** be excluded:

- ◆ A fever of 100° or above
- ◆ A skin rash that has not been identified by a physician who has seen the rash.
- ◆ A severe cough or difficulty breathing/abnormal wheezing
- ◆ Nose congestion that produces a thick mucus
- ◆ Diarrhea or vomiting
- ◆ Unusual yellow color to skin or eyes
- ◆ Skin or eye lesions or rashes that are severe, weeping, or pus-filled
- ◆ Stiff neck or severe headache
- ◆ Complaints of severe pain
- ◆ Other contagious disease (head lice, chicken pox, pink eye, etc.)

The school staff cannot administer any fever reducing medication or accept a child in our care who has been given a fever reducing medication.



**A CHILD MUST BE FREE OF ALL OF THE LISTED SYMPTOMS FOR ONE FULL DAY,
24 HOURS, BEFORE RETURNING TO SCHOOL.**

**WE UNDERSTAND THAT CHILDREN'S ILLNESSES MAY BE INCONVENIENT AND FRUSTRATING,
BUT WE ASK FOR YOUR COOPERATION IN FOLLOWING THESE GUIDELINES. WE WANT TO KEEP ALL
OF OUR CHILDREN AND FAMILIES AS HEALTHY AS POSSIBLE THROUGHOUT THE SCHOOL YEAR.
THANK YOU IN ADVANCE FOR YOUR HELP.**

INCIDENTS/ACCIDENTS

The staff will write a note on the 'Bumps & Bruises' form when a child incurs a minor injury. Minor injuries may include falling and scraping a knee or running into another child during gym play and getting a bump or bruise as a result.

If a student gets a more serious injury (i.e. a high fall, bleeding, a head injury), the 'Child Injury Form' will be completed, a copy will be given to the parent/caregiver picking the child up and one will go to the Director to be put in the child's file.

If a child is seriously injured, we will contact a parent immediately. If the injury is severe, we will call emergency services. If necessary in the opinion of medical personnel, an ambulance will transport the child to the hospital in the company of a staff member. Any expenses incurred in this process will be the responsibility of the child's family.



STUDENT PROGRESS REPORTS

PROGRESS REPORTS

For a successful transition into the next class, children should be able to perform basic, age-appropriate academic, self care, social-expression, and motor skills. Three progress reports will track growth throughout the year in the early childhood program. They will provide feedback on skills attained and skills needed to ensure readiness for the next class.

Procedures:

- ◆ Evaluations will be done through observations made during the school day
- ◆ The evaluation and observation process will begin in the fall
- ◆ The first evaluation will be completed at the end of the first quarter
- ◆ The second evaluation will be completed by Spring Break
- ◆ The final evaluation will be completed by the last day of school
- ◆ Parents will receive a copy of the progress report after each evaluation period
- ◆ Original copies of progress reports will be kept on file for two years
- ◆ Parent-Teacher conferences will be scheduled in November

BIRTHDAY/HOLIDAY/OTHER CELEBRATIONS

There will be several opportunities throughout the school year for classroom celebrations including birthdays, some holidays, and other days as determined by the teachers.

We love celebrating with our students! However, if your child wants to bring in a special treat to share, we ask that you work closely with the teachers regarding any items and/or food that may be brought in.

Arrangements **MUST** be made in advance with your child's teacher beforehand to bring in any special treats.

We CANNOT accept: any homemade items, items with peanuts, fast food items, or anything that must be heated.

"Jesus said, 'Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these.'" -Matthew 19:14

PEANUT FREE ZONE

In order to foster a safe and worry-free environment for the students in our program, our classrooms are a peanut-free zone. **PLEASE DO NOT SEND ANY PEANUT CONTAINING PRODUCTS TO SCHOOL WITH YOUR CHILD THAT WILL BE EATEN IN THE CLASSROOM FOR LUNCH OR SNACKS.** If your child has eaten peanuts before coming to school, please be sure your child's hands and face have been thoroughly washed before entering the school. We realize that helping us maintain a peanut-free classroom takes a certain amount of effort and diligence on your part, and we thank you for your cooperation in helping us create a safe environment for all of our students.

FOOD

We divide the children into small groups for snacks and the teachers often eat with them. We model good manners and appropriate table conversations as well as carry on discussions about nutrition and the food groups.

Children will not be forced to eat, or punished/rewarded on the basis of food. Eating will be viewed as a social experience, relaxed and conversational. **It is important that you advise the staff of your child's dietary restrictions, food allergies, and medical conditions.**

We ask that you support our nutrition policy by providing a well-balanced lunch. The USDA recommends that half of your child's plate consists of fruit and vegetables; the other half should be grain and protein. We always provide milk with lunch. For more information, please visit www.choosemyplate.org



LUNCH

The full-day Early Childhood students eat lunch in the classrooms. Please pack a healthy & nutritious lunch for your child. **Lunches sent to school must include appropriate servings from each of the food groups (protein, grain, fruit/vegetable).** At lunchtime, we will attempt to encourage your child to eat his/her "healthy food" first, so please help us by packing as many good choices as possible. Please restrict "sweet treats."

If you do not provide the appropriate servings for lunch, we are required to supplement, and we will charge you for each lunch item that we have to provide. For more detailed information about the required serving amounts for each food group, please refer to the *Early Childhood/Extended Care Nutrition Guidelines* letter and food plate.

WE DO NOT HAVE ACCESS TO A MICROWAVE TO HEAT UP LUNCHES. WE CANNOT REFRIGERATE CHILDREN'S FOOD. Please send food in a hot/cold insulated container if desired.

SNACKS

Nutritious snacks will be provided daily for your child (one in the morning and one in the afternoon). A current snack menu will be posted in classrooms. If your child has any food allergies, please notify us immediately in addition to listing it on your paperwork. Our snacks will consist of one serving of food from two different food groups. Our snacks are chosen with low sugar and salt content in mind. We always offer milk, juice or water to drink. **ALL FAMILIES ARE ASKED TO PROVIDE AT LEAST ONE SNACK FROM THE CLASS SIGNUP EACH MONTH.**

PERSONAL ITEMS

TOYS, ETC.

Columbia Christian Schools cannot assume responsibility for loss or damage to any personal possession brought from home. While we are teaching children to share things, this is easier to do with the classroom equipment vs. personal items. Toys should remain at home unless they are brought in for a show-and-tell activity.

CLOTHING

We encourage families to bring children to school dressed in clothing that is suitable for the season and weather conditions. Additionally, your child will better enjoy his or her time if dressed in comfortable clothes that are o.k. to get dirty. Please keep in mind that art projects can get messy.

Closed toe shoes are strongly recommended and sandals must have a strap behind the heel. **SHOES FOR EARLY CHILDHOOD STUDENTS MUST NOT HAVE LACES.**

Some of our school-wide expectations include shorts/skirts must be within 3" above the knee and shirts/tops must have sleeves **[no tank tops or dresses with just straps]**. In addition, we ask girls to wear shorts under skirts. Please refer to the student/parent handbook for additional dress code expectations.

For your child's comfort, at the start of the school year, please bring a gallon-size Ziploc bag to leave at school labeled with your child's name that includes a complete set of clothing (shirt, pants, socks, underwear). Please consider packing clothes you have that are on the bigger side; your child may not fit into clothes later that fit him or her now.



REST TIME ITEMS

All full-day students will participate in a rest time following lunch. Children who no longer nap will simply need to rest on a mat for a period of time. Mats will be supplied by the school. In addition to a blanket, children can bring a small travel sized pillow and/or a small soft animal to snuggle with during rest time. **FOR SANITARY PURPOSES, ALL NAPTIME ITEMS MUST BE ABLE TO FIT INTO THE PROVIDED TUB WITH THE LID CLOSED. ALL ITEMS NEED TO GO HOME OVER THE WEEKENDS FOR LAUNDERING.**

BATHROOM TIME

Our early childhood program promotes an independent toileting and personal care plan. We work in partnership with parents to help children develop a healthy interest in and understanding of how to look after his/her own personal needs. We will support them by reminding the child to go to the toilet to develop their independence. Additionally, staff will consult with parents on a regular basis.

- ◆ A child will not be left unattended
- ◆ Staff will treat the child with courtesy, dignity and respect at all times
- ◆ Staff will try to ensure a child's privacy while at the toilet
- ◆ Staff will encourage the child to be independent in using the toilet as much as possible
- ◆ Staff will support the child with washing hands

PARENT'S CORNER

PARENT COMMUNICATION

Regular communication with the early childhood teachers is essential to a successful experience. The child benefits most when the teachers & the parents make their best efforts to have open communication with one another. A quick 'hello' when dropping your child off or picking him or her up gives everyone an opportunity to have a short chat or schedule a time to meet, etc.

Classroom newsletters will be the main tool that the teachers use to update all families on themes, field trips, requests for donations, etc. We would love to hear how your child is doing at home & we are happy to let you know the progress your child is making in class!

CHANGES IN PERSONAL INFORMATION

Please notify the school office when there is a change in address, phone number, etc.

CHANGES IN ROUTINE

If there is a sudden change in routine at home, such as illness, death, separation, or divorce, please let us know so we can help your child at school. An open line of communication is key to providing the best care.

DONATIONS

In the interest of being GREEN, we would love to accept your donations! Prior to bringing any items to the early childhood classrooms, please communicate with your child's teachers to determine what specific needs might be. CCS has limited space for storage; therefore items donated would need to be an amount that could be used within a short period of time. For classroom equipment such as toys or furniture, please contact the Director to find out what we can accept.



BEHAVIOR EXPECTATIONS

BEHAVIOR MANAGEMENT

The objectives of our Behavior Management Policy are as follows:

1. To provide positive guidance, redirection, and clear-cut limits
2. To encourage children to make good choices about how they behave and how they participate in the community
3. To help children develop self-control, self-esteem and respect for others

DEFIANT AND AGGRESSIVE BEHAVIOR

Aggressive or violent play will **NOT** be tolerated. Students will be suspended from the classroom for displaying defiant or aggressive behavior that interferes with the educational climate of the classroom or threatens or inflicts injury on students, teachers, or the physical property.

Children will be terminated from the program when it is determined that the program or staff cannot meet the specific needs of a child including soliciting cooperative behavior that is not disruptive to the well-being of the group.

DISCIPLINE AND UNSAFE BEHAVIOR

Discipline will be fair, consistently applied, and appropriate for the infraction and age of the child. The early childhood classroom teachers will utilize positive reinforcement for good behavior. The following punishments WILL NOT be used by the staff:

- * Physical or verbal abuse - including hitting, shaking, name calling, yelling, threatening, ridiculing, etc.
- * Extended isolation
- * Punishment for lapses in toileting mastery
- * Withholding meals or forcing a child to eat

Unsafe behavior includes any type of behavior which creates a danger for any child or adult in our program. Unsafe behavior is taken very seriously. Should any unsafe behavior occur, these steps will be followed:

- ◆ Step 1: The teacher explains what is expected of the child.
- ◆ Step 2: The child is reminded about the dangers and consequences of unsafe behavior. The child is told that if the unsafe behavior occurs again, (s)he will have to leave the activity for an amount of time.
- ◆ Step 3: The teacher reinforces with a conversation regarding the unsafe behavior. The child is removed from the activity, and given an opportunity to calm down. The student will be allowed to return when he or she is ready.

DISCIPLINE CHALLENGES

Discipline challenges will be handled further in the following manner:

- ◆ Loss of privilege and parent contacted: this may include suspension for the day.
- ◆ Parents will meet with teachers and Program Director to discuss a behavior management plan. After two weeks of implementing the individual behavior management plan, there will be a follow-up meeting to discuss progress.
- ◆ Dismissal from program may be possible if goals of the behavior management plan are not met.



RIGHTS AND RESPONSIBILITIES

SUSPECTED CHILD ABUSE

The state of Oregon requires that all childcare institutions be on the lookout for, and to report, any and all cases of child abuse. Columbia Christian School is obligated to report any suspected cases of child abuse or neglect; this is anything that might endanger the health, well-being, and welfare of children.

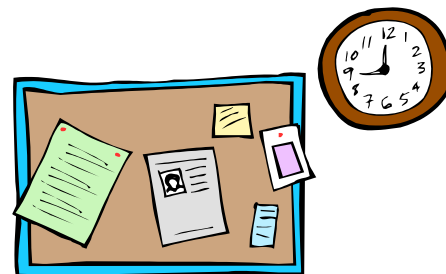
Please do not leave children unattended in a car. We will call 911 if a person is suspected of transporting a child while under the influence of drugs or alcohol.

RESPECT FOR COLUMBIA CHRISTIAN SCHOOL PROPERTY

Please, no smoking or vulgar language on school premises. Drive slowly through the school parking lot. In addition, please keep your child within sight when walking to and from the classroom each day.

PARENTAL RIGHTS

All custodial parents have the right to review their child's school records. Parents may also review a copy of our most recent sanitation, fire and Child Care Division reports. Custodial parents also have the right to access the center during our regular hours of operation without advance notice.



GRIEVANCE PROCEDURES

If you have questions or concerns regarding any of the Child Care Division regulations or the quality of care your child is receiving, the following steps may be taken:

- Talk directly to the caregiver involved

- If satisfaction is not received, talk to the Program Director

- If matters are still not resolved, contact the Child Care Division

"And let us consider how we may spur one another on toward love and good deeds."

- Hebrews 10:24

EARLY CHILDHOOD PROGRAM CALENDAR 2017-2018

September

- 5th - Tuesday - First day of school
- 20th - Wednesday - PK Field Trip - Amazing Bubble Man
- 21st - Thursday - Picture Day
- 22nd - Friday - Kindergarten Field Trip - Portland Zoo
- 29th - Friday - Back To School Barbecue

October

- 11th - Wednesday - Jog-A-Thon
- 12th-13th - Thu-Fri - Fall Break - NO SCHOOL (Fall Break)
- 21st - Columbia Auction [evening]
- 27th - Popcorn & Pajama Day

Sometime in October - Field Trip - Pumpkin Patch



November

- 6th - Monday - NO SCHOOL (Inservice Day)
- 9th - Thursday - Grandparent's Day / Veteran's Day Program
- 10th - Friday - NO SCHOOL - Elem/Middle (Conferences)
- 10th-14th - Fri-Tue - Early Childhood Parent/Teacher Conferences
- 20th-24th - Mon-Fri - NO SCHOOL (Thanksgiving Break)

December

- 7th - Thursday - PK-4th grade - Christmas Program
- 15th - Friday - 1/2 Day of school - (Dismiss at 12:00)
- 18th-Jan 1st - Mon-Mon - NO SCHOOL (Christmas Break)

January

- 1st - Monday - NO SCHOOL (Christmas Break)
- 2nd - Tuesday - Back to school
- 16th - Monday - NO SCHOOL (MLK Holiday)
- 29th - Monday - NO SCHOOL - (Inservice Day)



PLEASE NOTE: all children are invited to attend Field Trips (no matter which days/times they are regularly scheduled) - this is included with the registration fee that was paid for all by all of our early childhood families.

EARLY CHILDHOOD PROGRAM CALENDAR 2017-2018, CONT.

February

5th-9^h - Mon-Fri - Read-A-Thon

19th - Monday - NO SCHOOL (President's Day)

Sometime in February - the 100th Day of School

March

2nd - Friday - NO SCHOOL (State Basketball)

21st - Wednesday - Chapel Performance - PK (full-day class)

26th-30th - Mon-Fri - NO SCHOOL (Spring Break)

April

9th - Monday - NO SCHOOL (Inservice Day)

12th - Thursday - Learning Fair - PK-8th grade

20th - Friday- 1/2 Day of school - (Dismiss at 12:00)

20th - Friday - Family Fun Knight [evening]

25th - Wednesday - Chapel Performance - PK (AM only class)

May

11th - Friday - Ladies Tea - PreK

11th - Friday - Muffins for Mom - Kindergarten

18th - Friday - Early Childhood Honor Program

28th - Monday - NO SCHOOL (Memorial Day)

30th - Wednesday - Chapel Performance - Kindergarten



June

2nd - Friday - Elementary/Middle - NO SCHOOL (Inservice Day)

8th - Thursday - End of Year Barbecue (lunch provided)

9th - Friday - Last Day of School (Dismiss at 12:00)

***PLEASE NOTE: THIS CALENDAR IS SUBJECT TO CHANGE.
AN UPDATED SCHEDULE WILL ALWAYS BE AVAILABLE IN THE CLASSROOMS.***

"Be devoted to one another in love. Honor one another above yourselves."

- Romans 12:10

CONTACT Us

Early Childhood/ - **971.544.7301** (leave a message if no answer)
Extended Care

School Office - 503.252.8577 - www.columbiachristian.com
413 NE 91st Ave - Portland, OR 97220

Please Note: please call the Early Childhood phone number or send an email if you need to get in touch with a staff member. During school hours, messages will be answered as soon as possible - when the person you are trying to reach is not supervising students. Thank you for your cooperation.

ADMINISTRATION

Pearl Howarth, M.Ed.

Director

phowarth@columbiachristian.com

Christy Barrett, B.S.

Assistant Director

cbarrett@columbiachristian.com

TEACHERS

Cheri Davis

Pre-K Teacher

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Laura Hilderbrand

Pre-K Teacher

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Tina Hoover

Preschool Teacher

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Jodie Hicks

Kindergarten Teacher

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**EARLY CHILDHOOD PARENT/GUARDIAN
STATEMENT OF HANDBOOK ACCEPTANCE**

2017-2018

I/we, _____,
PLEASE PRINT: parent/legal guardian(s) first & last name(s)

the parent/s of _____,
PLEASE PRINT: child's first & last name

*have received a copy of the Early Childhood Parent Handbook.
By signing this document, we affirm we will read the
information printed in the handbook and we agree to
support and adhere to all of its provisions.*

Signature of Parent/Guardian

Date

Signature of Parent/Guardian

Date

